

FOOD TRUCK BUSINESS LICENSE INFORMATION

If you are interested in obtaining a Business License to operate a food truck, you will need to obtain the following prior to completing your application with the City of Eastman:

1. The Georgia Department of Public Health is the agency responsible for regulating food safety in our state. For their required state and federal regulations, you will need to contact the local health department and work with them to obtain the appropriate permits they require to operate in the state of Georgia. This may include a mobile food service permit, food handling permit, food safety license or certification, etc. Bring a copy of any documents you receive from them to Eastman City Hall when obtaining and/or renewing your license.
2. The Georgia Department of Agriculture requires a valid state health permit and an annual vehicle inspection, which includes a review of the food truck's design, equipment and operation. This must be renewed every year. Bring a copy of this with you to Eastman City Hall when obtaining and/or renewing your license.
3. The state of Georgia requires all food trucks to have an approved fire suppression system installed and maintained. Contact the State Fire Marshal's Office for their specific requirements and steps on how to request an inspection. Bring a copy of your approved inspection to Eastman City Hall when obtaining and/or renewing your license.
4. You will need written permission from each property at which you will be serving throughout the current calendar year. Each document should be signed and dated by the property owner and/or designated manager. Bring a copy of each signed document with you to Eastman City Hall when obtaining and/or renewing your license. If a property is added during the year, bring a copy of that document to City Hall *prior to* serving at the new location. **PLEASE NOTE:** Food trucks are not allowed to set up in residential zones.

Once you have obtained all paperwork from the entities listed above, you may then apply for a Business License from the City of Eastman by completing our application, providing a copy of all documentation mentioned above and submitting your payment in person to a clerk at Eastman City Hall. The clerk will also need to make a copy of the business/food truck owner's driver's license/photo ID.

If issued, the Business License must be posted in an obvious location on-site and is valid until December 31 each year. You are then required to renew your license with the City of Eastman and have until January 31 each year to do so before a penalty is added.

The above information is not all-inclusive, so please spend sufficient time doing research and becoming knowledgeable of all federal, state and local regulations for your type of business.

The City of Eastman's Code of Ordinances may be found on our website at <https://cityofeastman.com/>. You may obtain a copy of our Business License application at this same website or by stopping by Eastman City Hall at 333 College Street.

CITY OF EASTMAN

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